Commonwealth of Massachusetts

Town of Adams

Berkshire, ss.

To either of the Constables, of the Town of Adams in the County of Berkshire in said Commonwealth:

Greetings:

In the name of the Commonwealth, you are hereby directed to notify and warn the Inhabitants of the Town of Adams qualified to vote in Town affairs to meet at the C. T. Plunkett School Auditorium on Thursday, the nineteenth day of June 2014, at 7:00 P.M., then and there to act on the following articles, to wit.

ANNUAL ARTICLES

- Article 1 To choose all other town officers not previously chosen by ballot.
- Article 2 To hear the reports of the Board of Selectmen and other town officers and act thereon.
- Article 3 To hear the reports of any committee and act thereon.
- Article 4 To see if the Town will vote to fix the salary and compensation of all elective officers of the Town in accordance with the provisions of Section 108 of Chapter 41 of the General Laws, as amended, and to see if any of said salaries and compensation shall be increased, or take any other action in relation thereto.

Board of Selectmen		Board of Health	
Chairman	2,000	Chairman	1,386
Member	1,200	Member	924
Board of Assessors		Cemetery Commissioners	
Full-Time	62,470	Chairman	600
Part-Time	1,800	Member	500
Treasurer/Collector	62,201	Moderator	300
Town Clerk	57,791		

OPERATING OMNIBUS ARTICLE

Article 5 To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum or sums of money as may be necessary to defray the ordinary expenses of the Town for the fiscal period beginning July 1, 2014 through June 30, 2015, or take any other action in relation thereto.

	PERSONA	AL SERVICES	OPERATING EXPENSES	
	FY2014	FY2015	FY2014	FY201
	Approved	Recommended	Approved	Recommended
EXECUTIVE		(5)		
Selectmen	6,901	6,901	9,720	11,620
Town Administrator	126,704	132,508	61,200	51,500
Town Counsel	38,420	39,189	500	500
Moderator	305	305	305	305
Finance Committee	2,061	1,028	3,110	3,110
Reserve Fund * Outside Art.		= 1		
Town Report			3,000	3,200
FINANCE & TECHNOLOGY				
Employee/Retiree Benefits	1,039,070	1,082,984		
Accountant	131,379	135,415	40,705	41,291
Technology	6,163	6,163	102,973	110,923
Insurance			125,680	132,800
GENERAL GOVERNMENT				100 - 20 - 20
Assessor	133,504	137,766	8,260	7,985
Treasurer-Collector	121,385	124,903	39,465	40,721
Town Clerk	113,646	117,013	5,645	4,795
Elections			13,900	21,800
Registrar of Voters	2,007	2,005		
Codification			2,500	2,500
COMMUNITY DEVELOPMENT				
Conservation Commission			1,578	_1,578
Planning Board			6,330	6,330
Zoning Board			5,227	5,227
Community Development	93,669	96,838	76,225	75,625
Building Inspector	151,886	151,714	9,073	8,648
Gas/Appliance Inspector			650	650
Plumbing Inspector			650	650
Weights/Measures Inspector		-	3,500	3,500
Electrical Inspector			685	685
Historical Commission			557	557
Agricultural Commission			900	900
PUBLIC SAFETY				
Police	1,560,950	1,571,278	69,800	70,800
Emergency Management	1,566	1,566	2,290	2,290
Animal Control Officer	31,256	31,351	4,365	4,365
Forest Warden	1,762	1,762	7,022	6,980
Hazardous Waste			150	150
Parking Ticket Dept			5,500	4,950

	PERSONA	L SERVICES	OPERATIN	NG EXPENSES
	FY2014	FY2015	FY2014	FY2015
	Approved	Recommended	Approved	Recommended
Public Service		=		
Council on Aging	204,340	211,407	24,190	20,915
Veterans Services	6,500	13,500	139,732	134,738
Memorial Day Remembrances			900	900
Library	199,635	204,733	83,460	89,100
PUBLIC BUILDINGS			The second secon	
Police Station			28,600	31,150
Registry of Deeds			1,500	1,500
Town Hall			41,600	43,250
Public Buildings/Property Maintenance	62,378	65,214	103,540	118,540
Adams Memorial Building			40,050	23,400
Visitor's Center	31,475	55,192	19,065	21,365
PUBLIC WORKS				
Tree Warden/Insect Pest			19,500	19,500
Public Works Administration	132,461	135,961	3,065	2,525
Department of Public Works	1,291,654	1,311,642		
Highways			93,150	92,650
Snow & Ice Control	The second secon		231,000	231,000
Flood Control			600	600
Building/Equipment Maintenance			183,570	187,940
Recycling Center	6,896	6,980	43,100	46,100
Wastewater			254,530	253,885
Wastewater Collection			4,950	5,400
Cemetery, Parks & Grounds			39,960	41,470
Recreation Program			14,000	14,000
Celebrations - Seasonal			2,800	2,200
PUBLIC HEALTH				
Board of Health	29,530	30,349	35,450	17,785
Totals		5,675,667		2,026,848

DEPARTMENT	FROM AVAILABLE FUNDS	AMOUNT	
Cemetery, Parks & Grounds	Cemetery Perpetual Care Interest	5,000	
Parking Department	Parking Meter Fund	15,000	
Council on Aging	Council on Aging Fund	25,000	

CAPITAL OMNIBUS ARTICLES

Article 6

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum or sums of money as may be necessary for the purchase, rebuilding and/or installation of certain departmental equipment; for the contracting for certain services; to pay interest and loans maturing during this period; for the repair, reconstruction and/or construction of streets, roadways, sidewalks, sewers, guard rails, retaining walls, buildings, and/or bridges within the Town; further, to authorize the trade-in of any presently owned equipment toward the purchase price thereof, or take any other action in relation thereto.

(A 2/3 VOTE IS REQUIRED TO SPEND FROM THE STABILIZATION FUND)

CAPITAL OUTLAY	CA	PIT	AL	OU	T	LAY
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	CAPITAL OC	ILAI	
		FY2014	FY2015 Recommended
Organization Nat	me	Approved	Kecommenueu
ADMINISTRAT	TION AND FINANCE		
Technology		19,975	29,600
Debt Service		627,900	507,313
Besterie			
PUBLIC WORK	KS		
Building/Equipm		35,000	68,200
Wastewater Treat		0	50,000
77 0000			
Total Recommen	ndation	647,875	655,113
Organization	From Available Fu	nds	Amount
Technology	Technology Fund		29,600
Debt Service	Stabilization Fund		90,000

TECHNOLOGY - TOTAL

29,600

Request is for replacement of the Town Hall telephone system and all phones.	17,000
Request for replacement of the Library telephone system and all phones.	3,100
Request for replacement of two (2) Police cruiser Laptops.	9,500

The three (3) above requests are appropriated from the Technology fund for no Impact to the Tax Rate.

PRINCIPAL ON MATURING DEBT

Town Hall/ Police Station Bond Issue This request represents the principal of Town Hall and Police Station borrowings.	110,000
Wastewater Treatment Plant This request represents the principal of the WWTP upgrade borrowing.	140,300
Tropical Storm Irene This request represents the principal of the second of five payments for the Town's share of borrowing costs associated with TS Irene in 2010.	38,300
FY2011 Balance of Capital Borrowing This request represents the principal for the second part of the Capital Borrowing authorized by Town Meeting in FY2011 for Water Channel Improvements to the Flood Control System.	71,241
TOTAL PRINCIPAL \$ 359,841	
INTEREST ON MATURING DEBT	
Town Hall/Police Station Bond Issue This request represents the interest on the Town Hall and Police Station borrowings.	66,500
Wastewater Treatment Plant This request represents the interest on the WWTP borrowing.	49,518
Tropical Storm Irene This request represents the interest of the Town's share of borrowing costs associated with TS Irene in 2010.	3,054
FY2011 Balance of Capital Borrowing This request represents the interest for the second part of the Capital Borrowing authorized by Town Meeting in FY2011 for Water Channel Improvements to the Flood Control System.	8,400
TOTAL INTEREST \$ 127,472	
Interest – Temporary Loans	20.000

BAN's; GAN's; TAN's; and related fees

20,000

Temporary borrowing can occur for the following reasons: anticipation of issuance of long term debt (Bond Anticipation Notes), receipt of grants (Grant Anticipation Notes), or if the Town needs money to meet its financial obligations and the tax bills have yet to be issued (Tax Anticipation Notes). While the issuance of TAN's has not occurred for many years, the possibility does exist. This request also represents fees associated with various loans.

PUBLIC WORKS - TOTAL

Equipment Maintenance Mobil Sweeper - 5 year lease - payment 2 of 5 New Fittings for Trackless	48,200 20,000
Wastewater Treatment Plant Request is for replacement of failing Grinder Pump	50,000

Article 7 – CAPITAL INFRASTRUCTURE AND EQUIPMENT OUTLAY FROM FREE CASH

To see if the Town will vote to appropriate from available funds, Free Cash, a sum or sums of money as may be necessary for the purchase, rebuilding and/or installation of certain departmental equipment; for the contracting for certain services; buildings within the Town; further, to authorize the trade-in of any presently owned equipment toward the purchase price thereof, or take any other action in relation thereto.

		FY 2015	
	Rec	Recommended	
PUBLIC SAFETY			
Police Cruiser Replacement	\$	37,000	
Public Safety Repeater	\$	30,000	
PUBLIC WORKS Replacement of one Sander Body	\$	16,500	
Renfrew Park Infield	\$	10,000	
Mobile Equipment/mowers, weed wackers, etc	\$	7,000	
TOTAL RECOMMENDED	\$	100,500	

PUBLIC SAFETY – TOTAL Police Department		67,000
This request is for replacement of one Police Cruiser	37,000	
This request is for a Public Safety Repeater to enhance Communications.	30,000	
PUBLIC WORKS - TOTAL		33,500
Building/Equipment Maintenance This request is for replacement of one Sander Body	16,500	

Cemetery, Parks & Grounds

This request is from the Parks Commission for Improvements to The Renfrew Park infield 10.000

This request is for replacement of Mobile Equipment: Mowers, Weed Wackers, Etc.

7,000

REGIONAL SCHOOL ASSESSMENT ARTICLES

Article 8

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum or sums of money as may be necessary for the operating and capital assessments of the Adams-Cheshire Regional School District for the fiscal period beginning July 1, 2014 through June 30, 2015, or take any other action in relation thereto.

	FY2014 Approved	FY2015 Recommended
Adams-Cheshire	4,715,485	5,243,351

The above assessment consists of five parts:

1) State Department of Elementary & Secondary Education Minimum Contribution (Foundation Budget), \$3,232,134
2) Additional Operating Assessment (above Foundation), \$875,847
3) Other Expenditures (Non-foundation Budget-Transportation), \$409,273
4) Capital Assessment (Capital Budget), \$84,046
5) Capital Assessment – HVHS Project Debt Exclusion \$642,051

\$ 5,243,351

Total Adams-Cheshire Regional School District Budget is \$18,604,786

Article 9

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum or sums of money as may be necessary for the operating and capital assessments of the Northern Berkshire Vocational Regional School District for the fiscal period beginning July 1, 2014 through June 30, 2015, or take any other action in relation thereto.

	FY2014 Approved	FY2015 Recommended		
McCann Vocational	622,788	718,169		

The above assessment consists of three parts:

- 1) State Department of Elementary & Secondary Education Minimum Municipal Contribution (Foundation Budget), \$611,081;
- 2) Additional Operating Assessment (above Foundation), \$30,982;
- 3) Additional Operating Assessment (Non-Foundation-Transportation), \$56,268;
- 3) Capital Assessment (Capital Budget), \$19,838;

Total Northern Berkshire Vocational Regional School District Budget is \$8,687,831.

TRANSFERS TO SPECIAL FUNDS

Article 10 To see if the Town will vote to appropriate from available funds, a sum of money to be used to lower the tax rate, or take any other action in relation thereto.

In order to hold the Tax Rate below the levy limit, and to eliminate the need for any override votes, it is proposed the \$590,000 of Free Cash be utilized to offset some of this year's increase in the Tax Rate.

Article 11 To see if the Town will vote to transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

This fund is intended to help stabilize the tax rate and fund large unanticipated expenses.

Article 12 To see if the Town will vote to accept the provisions of MGL Chapter 40, section 13D which established a Compensated Absence Fund and to carry forward the balance in the Compensated Absences Reserve Fund, or take any other action in relation thereto.

The Compensated Absence Fund was established under Article 12 of the Fiscal Year 2002 Annual Town Meeting in order to meet the approximately \$475,000 liability of unused sick leave currently subject to the Town buy-back provision. The Commonwealth of Massachusetts has established a MGL to provide consistency in order to standardize Compensated Absence Funds throughout the state. The current balance to carry forward is \$218,939.

Article 13 To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to provide for extraordinary and/or unforeseen expenditures to be known as the Reserve Fund account, transfer from which may be made from time to time only by the Finance Committee, or take any other action in relation thereto.

This is an annual item that allows the Town the flexibility to meet operational difficulties, through the Finance Committee, and will eliminate the expense of calling a Special Town Meeting. Request: \$175,000

Article 14 To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to pay unpaid bills of current or prior fiscal years, or take any other action in relation thereto.

No Recommendation

At this time, there are no outstanding bills.

Article 15 To see if the town will vote to appropriate from the Cemetery Investment Fund, the sum of \$1,500.00, these funds will be used to reimburse the Cemetery Maintenance Account for emergency repairs made to the stone wall that separates the cemetery from Valley Street.

ANNUAL AUTHORIZATION ARTICLES

Article 16 To see if the Town will vote to authorize its Board of Selectmen to apply for and receive funds from the Community Development Block Grant Program under the Housing and Community Development Act of 1974, as amended, or take any other action in relation thereto.

This article will allow the Town to apply for and expend Community Development Block Grants.

Article 17 To see if the Town will vote to authorize its Board of Selectmen to apply for and receive funds from the United States Department of Agriculture under the Community Facilities Grant program, or take any other action in relation thereto.

This article will allow the Town to apply for and expend Community Facilities Grants.

Article 18 To see if the Town will vote to accept certain perpetual care funds that were received during the period January 1, 2013 through December 31, 2013 for the care and maintenance of cemetery lots, such funds are in the custody of the Town Treasurer, or take any other action in relation thereto.

This article will allow the Town to accept the money deposited with the Town for the care and maintenance of cemetery lots.

Article 19 To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow in the event of a revenue shortfall to allow the Treasurer to borrow via Revenue Anticipation Notes (RAN's), Tax Anticipation Notes (TAN's), Federal Aid Anticipation Notes (FAAN's), Grant Anticipation Notes (GAN's), and State Aid Anticipation Notes (SAAN's), in an amount not to exceed the anticipated revenue shortfall, or take any action in relation thereto.

The law requires that the Town annually grant this authority to the Town Treasurer.

- Article 20 To see if the Town will vote to authorize the establishment of various revolving funds in accordance with Section 53E½ of Chapter 44 of the General Laws, as amended, or take any other action in relation thereto.
 - A) That may be spent by the Town Administrator, without further appropriation, during Fiscal Year 2015 to pay expenses and contractual services required for the preparation and issuance of bid and proposal specifications and packages. The "Bid Specification Revolving Fund" is to be credited with all fees and charges received during the fiscal year from vendors requesting bid and proposal specifications. Any amounts credited within three months of the close of the fiscal year will be transferred to the Fiscal 2015 "Bid Specification Revolving Fund" and the balance remaining in the Fund at the end of the year will be transferred to the General Fund. The Town Administrator may spend \$5,000 in revolving fund money for the program during Fiscal 2015.

- B) That may be spent by the DPW Director, without further appropriation, during Fiscal 2015 to pay expenses and contractual services required for the installation of individual sanitary sewers. The "Sanitary Sewer Revolving Fund" is to be credited with all charges received during the fiscal year from persons requesting connection to the sanitary sewer system. Any amounts credited within three months of the close of the fiscal year will be transferred to the Fiscal 2015 "Sanitary Sewer Revolving Fund" and the balance remaining in the Fund at the end of the year will be transferred to the General Fund. The DPW Director may spend \$30,000 in revolving fund money for the program during Fiscal 2015.
- C) That may be spent by the Town Administrator without further appropriation, during Fiscal 2015 to pay expenses of promoting the Town of Adams. The "Promotional Revolving Fund" is to be credited with all monies received by to the Town from the sale of promotional items during the fiscal year. Any balance in the fund at the end of the fiscal year is to be transferred to the Fiscal 2015 "Promotional Revolving Fund". The Town Administrator may spend up to \$5,000 in revolving fund money for the program during Fiscal 2015.
- D) That may be spent by the Director of the Adams Free Library with the approval of the Board of Trustees of the Adams Free Library, without further appropriation, during Fiscal Year 2015 to replace Library lost materials. The "Library Revolving Fund" is to be credited with all fines and fees received during the fiscal year from Library patrons for damaging or failing to return borrowed materials and for the late return of borrowed materials. Any balance in the fund, not to exceed \$7,000 is to be transferred to the Fiscal 2015 "Library Revolving Fund" and any balance in excess of \$7,000 at the end of the year will be transferred to the General Fund. The Library Director, with the approval of the Library Trustees, may spend \$7,000 in revolving fund money for the program during Fiscal 2015.
- E) That may be spent by the Director of Public Works with the approval of the Town Administrator without further appropriation during Fiscal Year 2015 to pay the expenses of operating the Adams Recycling Center. The "Recycling Center Revolving Fund" is to be credited with all income and fees received from operation of the Adams Recycling Center during Fiscal Year 2015. The Town Administrator may spend up to \$1,000 during Fiscal Year 2015. Any balance in the fund at the end of the fiscal year will be transferred to the General Fund.
- F) That may be spent by the Director of Community Development with the approval of the Town Administrator without further appropriation during Fiscal Year 2015 to reimburse Plumbing, Electrical and Gas Inspectors. The "Inspection Services Fund" is to be credited with all Plumbing, Electrical and Gas permit fees received by the Town. Up to \$25,000 may be spent from this fund during Fiscal Year 2015.

And further to authorize under Section 53D, Chapter 44 of the General Laws:

G) That may be spent by the Director of Public Works with the approval of the Town Administrator without further appropriation during Fiscal Year 2015 to pay expenses, electricity, supplies and contractual services required for the care, maintenance and upkeep of any recreational field or park. The "Parks and Recreation Revolving Fund" is to be credited with all fees charged for use of Recreational fields and parks

during Fiscal 2015. Any amounts credited within three months of the close of the fiscal year will be transferred to the Fiscal 2015 "Parks and Recreation Revolving Fund" and the balance remaining in the Fund at the end of the year will be transferred to the General Fund. Up to \$5,000 may be spent in revolving fund money during Fiscal Year 2015.

BY-LAW AMENDMENTS

Article 21 To see if the Town will vote to amend the Compensation Plan as established by Section 10-5 of the Town of Adams Code of Laws or take any other action in relation thereto.

		SALA	RY ADI	MINIST	RATIO	N PLA	N - ANI	NUAL I	RATE T	ABLE		
Grade	Step 1	2	3	4	5	6	7	8	9	10	11	12
1	19,128	19,607	20,097	20,599	21,114	21,643	22,185	22,739	23,307	23,890	24,487	25,1
2	20.850	21,371	21,906	22,453	23,014	23,591	24,182	24,785	25,405	26,041	26,691	27,3
3	22,726	23,295	23,878	24,475	25,087	25,714	26,358	27,017	27,692	28,385	29,095	29,8
4	24,772	25,392	26,026	26,678	27,345	28,029	28,731	29,448	30,184	30,940	31,713	32,
5	27,002	27,678	28,369	29,080	29,805	30,551	31,316	32,099	32,900	33,724	34,567	35,
6	29,432	30,168	30,922	31,697	32,488	33,301	34,135	34,988	35,861	36,758	37,678	38,
7	32,082	32,883	33,705	34,549	35,411	36,298	37,207	38,136	39,088	40,067	41,069	42,0
8	34,969	35,842	36,739	37,658	38,598	39,565	40,556	41,569	42,606	43,673	44,764	45,
9	38,118	39,068	40,045	41,048	42,072	43,126	44,207	45,309	46,441	47,604	48,793	50,0
10	41,549	42,584	43,649	44,742	45,858	47,007	48,185	49,388	50,620	51,889	53,184	54,
11	45,289	46,417	47,578	48,770	49,985	51,237	52,522	53,833	55,177	56,559	57,971	59,
12	49,365	50,595	51,860	53,159	54,483	55,849	57,249	58,677	60,142	61,650	63,188	64,
13	53,808	55,149	56,528	57,943	59,387	60,876	62,401	63,958	65,555	67,198	68,875	70,
14	58,652	60,112	61,615	63,158	64,732	66,355	68,017	69,715	71,455	73,246	75,074	76,
15	63,932	65,521	67,160	68,843	70,558	72,327	74,139	75,989	77,886	79,838	81,831	83,
16	69,686	71,418	73,204	75,038	76,908	78,836	80,811	82,829	84,896	87,023	89,196	91,
		SALA	RY ADI	MINIST	RATIC	N PLA	N - HO	URLY I	RATE T	TABLE		
Grade	Step 1	2	3	4	5	6	7	8	9	10	11	12
1	10.47	10.73	11.00	11.27	11.56	11.85	12.14	12.45	12.76	13.08	13.40	13
2	11.41	11.70	11.99	12.29	12.60	12.91	13.24	13.57	13.91	14.25	14.61	14
3	12.44	12.75	13.07	13.40	13.73	14.07	14.43	14.79	15.16	15.54	15.92	16
4	13.56	13.90	14.24	14.60	14.96	15.35	15.73	16.12	16.52	16.94	17.36	17
5	14.78	15.15	15.53	15.92	16.31	16.72	17.14	17.57	18.01	18.45	18.92	19
6	16.11	16.51	16.93	17.35	17.79	18.23	18.69	19.15	19.63	20.12	20.62	21
7	17.56	18.00	18.44	18.91	19.38	19.87	20.36	20.87	21.39	21.94	22.48	23
	19.14	19.62	20.11	20.61	21.13	21.66	22.20	22.75	23.33	23.91	24.50	25
8		21.38	21.91	22.47	23.03	23.60	24.20	24.80	25.42	26.05	26.71	27
8	20.86				25.10	25.73	26.37	27.03	27.71	28.40	29.11	29
	20.86 22.74	23.31	23.89	24.49	20.10			7	Canada Marca 1		04.70	20
8 9 10			23.89 26.04	24.49 26.69	27.36	28.05	28.75	29.47	30.20	30.96	31.73	J.
9 10 11	22.74	23.31				28.05 30.57	28.75 31.33	29.47 32.12	30.20 32.92	30.96	31./3	
9 10 11 12	22.74 24.79 27.02	23.31 25.41 27.69	26.04 28.39	26.69 29.10	27.36 29.82							35
8 9 10 11	22.74 24.79	23.31 25.41	26.04	26.69	27.36	30.57	31.33	32.12	32.92	33.74	34.59	35 38
8 9 10 11 12 13	22.74 24.79 27.02 29.45	23.31 25.41 27.69 30.19	26.04 28.39 30.94	26.69 29.10 31.72	27.36 29.82 32.51	30.57 33.32	31.33 34.15	32.12 35.01	32.92 35.88	33.74 36.78	34.59 37.70	32 35 38 42 45 50

Article 22 – To see if the Town will vote to amend Article 5 of the March 24, 2014 Special Town Meeting – Item C: that authorized the Board of Selectmen to accept, acquire or take by eminent domain easement to a parcel of land from the Callahan Oil Company, at no cost to the Town, for the purpose of construction and maintenance of the Columbia Street/Friend Street Intersection Improvement Project in accordance with plans entitled "Intersection Improvement Project Columbia St (Rte 8) at Friend St in the Town of Adams Berkshire County (Federal Aid Project No. 604553)," to strike the words "at no cost to the Town" and insert "at a cost not to exceed \$12,000 from available funds, Free Cash, for temporary and/or permanent easements,", or take any other action in relation thereto.

(A 2/3 VOTE IS REQUIRED)

Article 23 To transact any other business that may legally come before said meeting.