Clarksburg Elementary School
Main Office Renovation & New Toilet Rooms

INVITATION TO BID

The Town of Clarksburg invites sealed Bids for renovations to the Clarksburg Elementary School in Clarksburg, MA, in accordance with the Construction Documents as prepared by Hake-Westall Design Group and Hesnor Engineering Associates.

A. A11 Contractors:

1. A copy of the Bid Documents may be obtained by eligible bidders from the following:
   Project Dog, Inc.
   18 Graf Rd., Suite 8
   Newburyport, MA 01950
   Tel: (978) 499-9016

2. Bid documents will be available between 8:30 a.m. and 5 p.m. beginning Wednesday, July 1, 2020.

3. Go to www.Projectdog.com and click "Sign Up" for free, or login with your existing account. Enter Project Code 839009 in the project locator box. Select "Acquire Documents" to download documents, review a hard copy at Projectdog's physical location, or request a free project CD. Bidders must register with Projectdog to be noted on the list of registered responders.

4. A refundable Bid Document Deposit of $300 (maximum one set) per each paper set of drawings and specifications shall be paid in the form of a certified or cashier's check made payable to Project Dog.

5. Bid Document Deposits are 100% refundable for one set for all responsive bidders upon return of documents in good condition to the printer identified herein within 14 calendar days after the date of general bid opening. Failure to return bid documents within the allotted time frame will result in forfeiture of deposit and deposit will become the property of Projectdog, Inc.

   a. Eligible Bidders seeking additional sets of bid documents shall pay all associated printing and mailing costs directly to the printer.

6. Bid documents can be mailed to bidders for a non-refundable $100 shipping and handling charge, paid to Project Dog, to cover UPS Ground shipping costs.

7. It is the sole responsibility of the contractor, subcontractor, vendor, individual, and/or corporation to review all addenda prior to bid opening at www.ProjectDog.com or at Projectdog's physical location.

   a. All Addenda must be acquired electronically at www.Projectdog.com. Each individual or firm recorded as having requested a set of Contract Documents will be electronically notified via email when addenda are issued. It is the sole responsibility of the bidder to review all ADDENDA prior to bid opening at www.Projectdog.com or at Projectdog's physical location.

B. Upon receipt of Bid Documents verify that documents are complete. Notify the Architect if the documents are found to be incomplete.

C. Immediately notify the architect upon finding discrepancies or omissions in the Bid Documents.

D. The official bid documents consist of printed (hard copy) drawings and specifications published and issued by the print house identified above. Contractors who obtain electronic or printed copies of bid documents through any means other than the print house identified (including third party plan rooms), or partial or incomplete bid documents are at

risk for any incorrect assumptions or interpretations based upon differences between obtained electronic documents and the paper documents issued by the print house.

E. It is the sole responsibility of the contractor, subcontractor, vendor, individual and/or corporation to review all addenda prior to bid opening at www.Projectdog.com or at Projectdog's physical location.

F. Questions regarding the website or project distribution should be directed to Projectdog at (978) 499-9014.

G. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.

BID SUBMISSION

A. Project Dog, Inc. will receive sealed Bids until 10:00 a.m. Monday, July 20, 2020, at the following address:

Project Dog, Inc.
18 Graf Road, Suite 8
Newburyport, MA 01950

B. If mailed, Bids shall be sent to the address above and received no later than the time specified above.

C. Bids will be publicly opened following the deadline for Bid Submission, at Project Dog, Inc., 18 Graf Road, Suite 8, Newburyport, MA, read aloud, and recorded for presentation to the Awarding Authority.

Bids shall be accompanied by a Bid Deposit that is five percent (5%) of the greatest possible Bid amount, including Alternates, and made payable to the Northern Berkshire School Union.

Filed Sub-Bids are not required.
DCAM Certification is not required.
Performance Bond is not required.

The Town of Clarksburg is a tax-exempt entity.

A Pre-Bid Conference and walk-through shall be held at the Clarksburg Elementary School, 777 West Cross Road, Clarksburg, MA, on Thursday, July 9, 2020, at 10:00 A.M. **Attendance is not required; however, attendance is highly encouraged.**

Successful Bidder must furnish a 50-percent Payment Bond with surety company acceptable to the Owner.

No Bidder may withdraw their Bid for a period of thirty days, excluding Saturday, Sundays, and legal holidays, after the actual date of the opening of the Bids.

The Owner reserves the right to reject any or all Bids should the Owner deem it is in the public interest to do so and reserves the right to reject any Bid that does not represent the Bid of a person competent to perform the work as specified or that less than three such Bids were received and that the prices are not reasonable for acceptance without further competition.